



## Expression of Interest Form Notes

The Festival committee invites you to exhibit at Narberth Food Festival on Saturday 24th and Sunday 25th September 2016. Trading takes place between 10am and 6pm on Saturday and 10am and 4pm on Sunday. Throughout the festival a variety of activities will take place, including cookery demonstrations, children's activities, street entertainment and our famous bar and entertainment stage.

In 2015 the event attracted over 7000 visitors as we continue to grow in popularity. We are a not-for-profit event run solely by volunteers who strive to make the event as enjoyable as possible for everyone.

A large, fully boarded marquee holds most of the stalls and the Chef Demonstrations. Inside stalls are available in a range of sizes, with optional corner stalls and electricity. Each stall comes with a table and two chairs as standard and will have a tented rear wall. Due to a conflict of interest with our site bar, all of whose profits go to Festival funds, we are unable to accept stalls selling alcoholic drinks by glass or open container. Tea, coffee and other hot drinks cannot be sold unless listed on the Expression of Interest form.

For those wanting to cook, outside pitches are available in a range of sizes with optional electricity. Outside pitches are sold on a floor space basis only: exhibitors are responsible for providing their own suitable tentage.

Spaces are always in high demand and we are never able to accept all applicants. We select carefully to ensure a good balance and variety of stalls. Please fill in the forms in as much detail as possible. We will only consider applicants who complete them in **full** and return them by post with a cheque for the **full** amount owing.

### Our selection process for 2016 is:

- Complete the "Expression of interest" Form and return **by post** with a cheque for the full amount. **Applications will not be processed without payment in full.** Early bird discounts are offered on all applications received by **Friday 18th March 2016.**
- Initial selection process and exhibitor list will be completed by **1st June 2016.** Applications received after this date will still be considered. Successful applicants will be notified and cheques will be cashed by **13th June 2016.** Cheques of unsuccessful applicants will be returned unless applicants are invited to be placed on the reserve list.
- Joining instructions will be sent out in late August.

*For any questions about the Expression of Interest form or the application process,  
please email [stallholders@narberthfoodfestival.com](mailto:stallholders@narberthfoodfestival.com)*

*For general questions about the festival, please email [info@narberthfoodfestival.com](mailto:info@narberthfoodfestival.com)*



**Gas and Electrical Appliances:**

*All appliances must be safety tested and evidence of this must be provided upon request.*

**NB** *Bringing extra unlisted items can cause interruptions to our power supply at considerable inconvenience to stallholders and others. A check will be made against the list you provide. Please attach separate sheets if necessary.*

Please list **ALL Electrical and Gas Appliances** individually below:

| <b>Electrical Appliance</b> | <b>Power consumption in amps/watts</b> | <b>Date PAT Tested</b> |
|-----------------------------|--|------------------------|
|                             |  |                        |
|                             |  |                        |
|                             |  |                        |
|                             |  |                        |
|                             |  |                        |

| <b>Gas Appliance</b> | <b>Date Safety Tested</b> |
|----------------------|---------------------------|
|                      |                           |
|                      |                           |

**Are you a New (less than 12 months old) Welsh Start Up Business with a unique business idea and product?** If so please email [stallholders@narberthfoodfestival.com](mailto:stallholders@narberthfoodfestival.com) to check eligibility and apply for one of our very limited heavily discounted pitches under our New Start Up Business Scheme.

Comments:

**Checklist:**

- I have completed the Expression of Interest Form in full and understand the application process.
- I have suitable Third Party Insurance Cover.
- I have enclosed a cheque for the full amount calculated on this form, made payable to **Narberth Food Festival** and I understand that no application will be processed without payment in full.

Signed:

Date:

Company:

Mobile No:

Please return your completed form and cheque made payable to **Narberth Food Festival** by post to:

*Emily Wiggans, Yr Hen Parlwr, Login, Whitland, Carmarthenshire, SA340TJ*

For general questions please email [info@narberthfoodfestival.com](mailto:info@narberthfoodfestival.com)  
For stallholder questions please email [stallholders@narberthfoodfestival.com](mailto:stallholders@narberthfoodfestival.com) Thank you!